

## 25 STEPS TO HELP YOU WHEN CHOOSING A UNIVERSITY/COLLEGE

1. Choose a specific program, faculty or trade
2. Check out which colleges/universities offer the courses
3. Post-secondary program information is posted on the 'Education Planner' website (<http://www.educationplanner.bc.ca>). This is a free online resource that provides searchable information on programs offered at all public post-secondary institutions in British Columbia
4. Apply to at least 3 institutions that offer the programs you want
5. Check entrance requirements
6. Check for specific prerequisites (grade 11/12 courses)
7. Check for any special entrance requirements beyond the required courses
8. Look to see if you need to write an entrance test (LPI for university and Math or English assessment for trades)
9. Apply as soon as you know what and where you might wish to go
10. Note: Deadlines differ between colleges/universities—check web sites
11. Applications may be completed online (web) or by application forms which you can download from your computer or check in the school counseling office
12. Apply through the central agency PASBC [www.pas.bc.ca](http://www.pas.bc.ca)
13. Leave no gaps on applications (use N/A) if need be
14. Watch for wait lists so apply to several college/universities
15. Include non refundable application fee with each application—this can cost anywhere from \$30-\$100. Payable by credit card or certified cheque
16. When asked for your transcript indicate PSI form completed indicating that all institutes have access to your marks.
17. If not using PSI marks confirmation system, send in your own official transcript from the school.
18. Know your SIN (Social Insurance Number) and PEN (Personal Education Number) which is found on your report card.
19. Include any other documents asked for (keep photo copies)
20. Student Loan Information: Canada Student Loans Program [http://www.hrsdc.gc.ca/en/gateways/nav/top\\_nav/program/cslp.shtml](http://www.hrsdc.gc.ca/en/gateways/nav/top_nav/program/cslp.shtml)) British Columbia Student Assistance Program (<http://www.aved.gov.bc.ca/studentervices/>)
21. For information about scholarships, bursaries, grants, or work study positions, visit: Student Awards website (<http://www.studentawards.com/>) Scholarship Canada website (<http://www.scholarshipcanada.com>)
22. You may be asked to attend an interview...don't forget!!
23. If you need to apply for housing do so when you send in your application
24. Keep a record of all your transactions/dates of correspondence sent and any other information in a separate file folder.
25. Be patient...processing often takes several weeks